

AMERICAN CERTIFICATION AGENCY for HEALTHCARE PROFESSIONALS TRANSFER APPLICATION

Transfer to ACA without taking an exam is open to anyone holding a current, valid certification with a nationally recognized agency in the same discipline. Please complete the application and submit the required continuing education supporting documentation, attach copies of certificates received, and applicable fees.

I WISH TO APPLY FOR CERTIFICATION AS:

Phlebotomy Technician - CPT (ACA)
Phlebotomy Instructor - CPI (ACA)

ECG Technician - CET (ACA)
ECG Technician Instructor - CEI (ACA)

Medical Practice Coder - CMPC-POL (ACA)
Medical Coding Instructor - CMPCI (ACA)

Patient Care Technician - CPCT (ACA)
Patient Care Instructor - CPCI (ACA)

Last Name First Name Middle Initial Former Name

Current mailing address Street City State Zip

() _____ () _____ _____
Daytime phone number with extension Home phone number **Email Address**

Social Security Number Date of Birth **ACA Certificant Number**

CONTINUING EDUCATION SUMMARY:

Transfer to ACA can be achieved by providing proof of continuing education credits. Twelve (12) contact hours may certify one for up to two (2) years. Six (6) contact hours may certify one for up to one (1) year. **Any CE submitted without support of documentation must be accompanied by signature of director, manager or supervisor.**

CONTINUING EDUCATION ACTIVITIES	HOURS

Email any questions to: info@acacert.com

FEES

One Category	\$60.
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Two Categories	\$85.
Three Categories	\$95.
Instructor – per category	\$60.
Total Enclosed	

Mail To: ACA
 P. O. Box 58
 Osceola, IN 46561

TEL: (574) 277-4538
FAX: (574) 277-4624